

<b>STUDY MODULE DESCRIPTION FORM</b>		
Name of the module/subject <b>Transportation Organization and Management</b>		Code <b>1010601241010612091</b>
Field of study <b>Transport</b>	Profile of study (general academic, practical) <b>(brak)</b>	Year /Semester <b>2 / 4</b>
Elective path/specialty <b>-</b>	Subject offered in: <b>Polish</b>	Course (compulsory, elective) <b>obligatory</b>
Cycle of study: <b>First-cycle studies</b>	Form of study (full-time, part-time) <b>full-time</b>	
No. of hours Lecture: <b>1</b> Classes: <b>1</b> Laboratory: <b>-</b> Project/seminars: <b>-</b>		No. of credits <b>2</b>
Status of the course in the study program (Basic, major, other) <b>(brak)</b>		(university-wide, from another field) <b>(brak)</b>
Education areas and fields of science and art <b>social sciences</b>		ECTS distribution (number and %) <b>2 100%</b>
<b>Responsible for subject / lecturer:</b>  dr Agnieszka Ignys-Lipowiecka email: a.ignys@ue.poznan.pl tel. +4861 665-2223 Wydział Maszyn Roboczych i Transportu ul. Piotrowo 3 60-965 Poznań		
<b>Prerequisites in terms of knowledge, skills and social competencies:</b>		
1	<b>Knowledge</b>	—
2	<b>Skills</b>	Student is able to integrate information gathered, interpret the information, draw conclusions, formulate and defend opinions
3	<b>Social competencies</b>	Student is aware of the importance and the essence of managing organizations
<b>Assumptions and objectives of the course:</b> Getting to know the key definitions in the field of organization and management, with special emphasis on the transport industry, understanding the processes inside organizations		
<b>Study outcomes and reference to the educational results for a field of study</b>		
<b>Knowledge:</b>		
1. Knows the concept of management, management functions and their meanings - [K1A_W07] 2. Knows the basic rules of planning - [K1A_W07] 3. Knows the process of shaping organizational structure and the constraints associated with it - [K1A_W07] 4. Knows the subject of employee motivation - [K1A_W19] 5. Knows the aims and methods of control within organizations - [K1A_W19] 6. Knows the concepts of corporate culture and corporate social responsibility - [K1A_W19]		
<b>Skills:</b>		
1. Can analyze the organization?s structure and formulate conclusions on the appropriateness of it - [K1A_U01] 2. Can assess the span of control and the scope of delegation - [K1A_U01] 3. Can identify organization?s strategy, vision and mission - [K1A_U01] 4. Can assess the effectiveness of different methods of employee motivation and remuneration - [K1A_U01] 5. Can indicate strengths and weaknesses of organization?s control system - [K1A_U01]		
<b>Social competencies:</b>		
1. Is aware of the importance of management for the economy - [K1A_K02] 2. Can indicate the most important social factors influencing the management of an organization - [K1A_K02] 3. Can point out the crucial social influences on the organization?s structure - [K1A_K05] 4. Can analyze and critically assess the organization?s activities in corporate social responsibility - [K1A_K05]		

<b>Assessment methods of study outcomes</b>		
Case studies, final project ? a description and analysis of management in an organization; theoretical test		
<b>Course description</b>		
1. The concept of management and management functions 2. Leadership 3. Planning 4. Organizing 5. Motivating 6. Controlling 7. Corporate culture and corporate social responsibility		
<b>Basic bibliography:</b>		
1. Ricky W. Griffin: Podstawy zarządzania organizacjami. Wydawnictwo Naukowe PWN, Warszawa 2006 2. J.A.F. Stoner, R. Edward Freeman, Daniel R. Gilbert, Jr.: Kierowanie. PWE, Warszawa 2011 Zarządzanie: teoria i praktyka, red. Nauk. A.K. Kozmiński, W. Piotrowski, Wydawnictwo Naukowe PWN, Warszawa 2009		
<b>Additional bibliography:</b>		
<b>Result of average student's workload</b>		
<b>Activity</b>	<b>Time (working hours)</b>	
1. Udział w wykładach i ćwiczeniach	30	
2. Utrwalenie treści zajęć	5	
3. Projekt	5	
<b>Student's workload</b>		
<b>Source of workload</b>	<b>hours</b>	<b>ECTS</b>
Total workload	50	2
Contact hours	30	1
Practical activities	10	0